

# **NASSCED Mid-Winter Board Meeting**

## **Marriott World Suites Hotel – Herndon, VA**

### **February 12, 2011**

#### **I. Welcome and Remarks**

President Gary Clark called the meeting to order at 9:00 a.m. Board Members Present: Flora Sapsin, Region 1; Lou Miller, Region 2; Lola Richbourg, Region 3; Michelle McGarth, Region 4; Gary Clark, Region 5; Dan Dodge, Region 6; Sandy Ginger, Region 7; Mike Roland, Region 8; Terri Johnson, Past President; Jeff Sherrill, NASC; Les Anderson, Treasurer. Absent: None

#### **II. Approval of Agenda**

President Gary Clark reviewed the agenda and asked for changes and additions. Flora Sapsin-NH moved and Lou Miller-NJ seconded the motion to approve the revised agenda. (passed)

#### **III. Review and Approval of Minutes**

Sandy Ginger-NV moved and Terri Johnson-Mo seconded the motion to approve the minutes of the NASSCED December 2-3, 2010, General Membership Meeting and December 1, 2010, Board Meeting. (passed)

#### **IV. Financial/Membership Reports - Les Anderson, Treasurer**

##### **A. State of Finances (2/12/11)**

Revenue: \$11,010.00

Expenses: \$6,943.11

Account Balance: \$30,149.02

Les reviewed the financial statement and disbursement of checks. Dan Dodge-AR moved and Lola Richbourg-SC seconded the motion to approve the financial report. (passed)

##### **B. Membership Report and Dues**

Virginia, Ohio and Kentucky are the only states that are not represented with membership dues. The dues will remain at \$50 as indicated in the proposed budget.

##### **C. Proposed Budget**

Les presented a draft of the 2011-2012 proposed budget. The budget projects a starting balance of \$26,000 and an ending balance of \$22,000. It is recommended NASSCED maintain an ending budget balance of at least \$20,000. Jeff reported that NASC is working on their budget and will share their decisions with the NASSCED Board by May. The two budget areas that will be reviewed are the expenses for the NASSCED January-February Board meeting and the \$1,500 contribution for the dinner at the December meeting. If necessary Gary and Les will determined a revised budget which will be presented to the general membership for approval in June at the 2011 STAR Conference NASSCED general membership meeting. Flora Sapsin-NH moved and Michelle McGarth-WI seconded the motion to approve the proposed budget. (passed)

#### **V. Committee Reports/Board Responsibilities**

President Gary reviewed committee assignments and responsibilities.

**A. Articles of Organization** - Flora Sapsin, NH, Region 1

Flora presented changes to the Articles of Organization under “Article III - Membership.” Flora will make the recommended changes and share them with the general membership before the June meeting.

**B. Web Site** - Lou Miller, NJ, Region 2

The following items were discussed:

- Microsoft “Cloud” program with a public folder for the NASSCED Board.
- Membership resource center.

**C. Awards & Recognition** - Terri Johnson, Past President

We received a written report from former Region 4 Board member Mary Harshberger, WY.

**D. Mentoring and Recognition of New Executive Directors** - Sandy Ginger, NV, Region 7

It was recommended that we combine these two positions. Sandy presented a draft copy of the expectations and job description of this position.

**VI. STAR Leaders Conference and NASC Updates** - Jeff Sherrill, NASC Associate Director

**A. 2011 STAR Leaders Conference**

Name: STAR (Students Taking Active Roles) Leaders Conference.

Dates: Saturday, June 25 to Monday, June 27, 2011

Site: St. Louis, Missouri

Jeff addressed the questions from the January 11, 2011, NASC advisory committee meeting. A handout was shared with written responses to the questions regarding the logistics of the 2011 STAR Leaders Conference. If members are interested in a copy of the handout they need to contact their region Board representative.

**B. NASC Updates**

Jeff shared a copy of the NASC updates with the following items. Please contact your regional Board member if you need further information on any of these topics.

- National Council of Excellence Awards
- Warren E. Shull Awards
- NASC Adviser Longevity Certificates
- Dale Hawley Awards
- Ardis Kyker State Service Award
- NASC on Facebook and Twitter
- NASC Visibility at NASSP Convention
- Bullying
- NASC Adviser E-Survey

**C. 2011 LEAD Conference Sites**

- Chicago, February, 2012
- Albuquerque, November 11-13, 2011
- Washington, DC, February, 2012

## **VII. Review NASSCED Meetings**

### **A. Evaluations - Lola Richbourg, SC, Region 3**

Lola reviewed some of the positive and negative comments on the evaluations of the winter meeting. The positive comments far out numbered the negative comments. There will be a written copy of the evaluation for the general membership meeting in June.

### **B. 2011 - Salt Lake City - Charisse Hilton**

Date: Wednesday, November 30 to Friday, December 2, 2011

1. Terry shared a handout from Charisse with a draft schedule of the 2011 winter meeting.
2. The NASSCED Board meeting will start on Wednesday, November, 2010, at 1:00 p.m. The general membership meeting will start on Thursday, December 1, 2010, at 10:00 a.m.
3. The registration fee will remain at \$100 which will include the dinner on Thursday night. Additional dinners will cost \$55 per guest.

### **C. Bid Information for 2012 NASSCED Mid Winter Meeting**

The Board is asking for a bid from the eastern part of the country. Mike Roland indicated that he would be willing to host the 2012 NASSCED meeting if we did not have a bid. The Board decided that there would be no action until item A under IX - New Business was resolved.

## **VIII. Old Business**

### **A. Goals for NASSCED Board (2011-2012)**

1. Research and record a History of NASSCED. (Gary indicated he will be contacting Patti Ireland.)
2. NASSCED E-newsletter for the general membership.
3. Built and facilitate connections within our organization.
4. Develop a speakers directory for membership.

### **B. Horatio Alger**

Jeff announced the recipient and spoke briefly regarding the NASC Horatio Alger Award winner.

## **IX. New Business**

### **A. NAWD/NASSCED**

Les shared an e-mail from Genel regarding her concern regarding the site selection for the NASSCED winter membership meeting. The Board had a lengthy discussion regarding site selection and the relationship between NAWD and NASSCED. The Board members were asked to visit with their regions regarding this agenda item.

### **B. Christina Taylor Green - Scholarship**

Gary shared a memo from Patrick Maurer regarding a NASC scholarship in honor of Christina Taylor Green. The Board determined that they need to review this item further and did not take any action.

### **C. STAR Leaders Conference Officer Training**

Jeff gave the Board an update regarding the NASSCED members involvement with the STAR Leaders Conference officer training. It was suggested that we use the adult members of the NASC Advisory Committee.

**D. NASSCED January/February Board Meeting Expense**

It was recommended that we continue to share in the expenses for this meeting. The Board member (or their region) is responsible for transportation, NASSCED pays for the meals and NASC contributes \$2,000 for hotel rooms.

**E. NASSCED meeting at STAR Leaders Conference**

- The general NASSCED membership meeting will be from 11:00 a.m. to 1:00 p.m. Saturday, June 25.
- The NASSCED Board meeting will be at 8:00 am Saturday, June 25.

**F. NASSCED Shirts (We only spent five minutes on this item.)**

Mike Roland will be responsible for NASSCED member shirts.

**G. STAR Leaders Conference Adviser Round Table application**

The executive directors are encouraged to help with the adviser Round Table. If members are interested in presenting a "Round Table" at the STAR conference they need to contact Maris Aldrich.

**H. Executive Director Networking and Distance Learning**

The Board was asked to brainstorm ideas and share at the next Board meeting.

**I. College Credit for Advisers Attending the STAR Leaders Conference**

We will not have college credit for advisers at the 2011 STAR Leaders Conference. Tammy Wightman is working on this item for future conferences.

**X. Topics From the Floor**

It was decided to have an informal meeting Sunday morning at 9:00 a.m. after breakfast to work on the 2011-2012 NASSCED Board goals and the NASSCED winter meeting site selection. At the breakfast meeting the Board approved a letter to be sent to NAWD (Genel) regarding the site selection for future NASSCED winter meeting.

**XI. Adjournment**

Lou Miller-NJ moved and Sandy Ginger-NV seconded the motion to adjourn the February 12, 2011, NASSCED Board Meeting. (passed) Meeting adjourned at 4:57 p.m.

Respectfully submitted,

Les Anderson, Treasurer